



DEPARTMENT OF VETERANS AFFAIRS
Veterans Benefits Administration
Education Service
Washington, D.C. 20420

January 29, 2024

L SAPHONIA GEE
INSTITUTE OF EPIDERMAL CELL THERAPY
25013346
445 NORTH BATTLEFIELD BLVD
CHESAPEAKE, VA 23320

Dear L SAPHONIA GEE:

We received your Statement of Assurance of Compliance with 85 Percent Enrollment Ratios, VA Form 21-10215 on January 29, 2024. The information provided reflects no approved programs exceed 85 percent Supported Student enrollment.

Education institutions are required to submit the Statement of Assurance of Compliance with 85 Percent Enrollment Ratios, VA Form 22-10215, reporting enrollment ratios for all approved programs in accordance with the following schedule:

If the facility is structured on a Term Basis then –

85 Percent Enrollment Ratios must be submitted to va-elr.vbaatg@va.gov no later than 30 days after the start of each term (excluding summer terms).

If the facility is not structured on a Term Basis then –

85 Percent Enrollment Ratios, for all cohorts, must be individually submitted to va-elr.vbaatg@va.gov no later than 30 days after the beginning of each calendar quarter.

Calendar quarters align with the quarters of VA's fiscal year which starts in October and ends in September.

Due dates for routine reporting of 85/15 calculations will be as follows:

- **January 30th** for October – December
- **April 30th** for January – March
- **July 30th** for April – June
- **October 30th** for July – September

All reports must be provided via email to va-elr.vbaatg@va.gov

IMPORTANT:

- Sufficient records (by student, program, term, etc.) must be kept by the educational institution to allow the computation to be verified. Compliance with the 85 percent ratio will be reviewed during compliance surveys.
- Branches with separate administrative capability must compute and report the 85/15 percent ratio separately from the main campus.
- It is necessary for you to track supported students and non-supported students. Descriptions and examples of supported and non-supported students can be found on the [GI Bill website](#).

If you have any questions, please contact us at va-elr.vbaatg@va.gov.

Sincerely,

Darpan Ghai
Southern Region
ECSS

Enclosure: WEAMS Report, VA Form 22-1998